

**Bangor Water District
Board of Trustees**

**Minutes of the
Regular Monthly Meeting
January 16, 2018**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Richard Fournier
Laurel Grosjean
Patty Hamilton
Dan Wellington

being more than a quorum of Trustees. Absent: Trustees Palmer and Sypitkowski. Also in attendance: General Manager Moriarty, District Engineer Soucier, Finance Manager Bailey, and Office Manager Marchegiani. The clerk kept the minutes.

I. **Public Comment Period:** There was no public comment.

II. **Administrative:**

Minutes: accepted as presented.

Treasurer's Report: Bailey presented a year-end summary noting

- Cash is \$395,000 lower than last year; includes decrease of Standpipe fund of \$291,000 spent on Thomas Hill and Hermon tank
- Fixed assets increased by \$3.3 million (piping projects), and bonds payable increased \$1.6 million.
- Metered water sales were down by \$94,600 compared to budget; this is the primary reason the actual net loss of \$145,700 was larger than budgeted.

Progress Report: as presented.

III. **Old Business:**

Engineer's Report: Soucier updated the Board on 2018 planned distribution projects:

- Exchange, State, and French – already underway. Replace c. 1903 and 1910 pipes; in conjunction with City sewer work
- Mount Hope at Hogan Road – decommission pit. No longer needed as Veazie cone valve site provides pressure reduction.
- Union from West Broadway to Hammond, and Hammond from Union to Cedar. Replace c. 1910 and 1915 pipes; in conjunction with City sewer work

- Main St from Dutton to Hampden town line, and Perry Road pump station upgrades. Main Street primary flow improvement to Hampden Water (some c. 1910 vintage, only six inches in diameter); also improve secondary flow via Perry Road pump station. City plans major roadwork on Main Street in 2020.

2018 Planning Document: Moriarty highlighted major items for 2018 including pipe projects, upgrades to treatment facility, rate case, and continued communication with Council/infrastructure subcommittee on utility items.

2018 Capital Budget: Moriarty took the Board through the \$1.17 million budget that is essentially based on depreciation calculations. Significant items included

- Continued replacement of outdated meter reading technology
- Pump replacements at Griffin Road pump station
- Masonry repairs at State Street buildings
- Removal of underground diesel tank
- Purchase of an impactor for the backhoe
- Replacement of four vehicles (all six to 12 years old)
- Continued renewal of valves

After review and discussion it was upon motion, being made and duly seconded, unanimously VOTED: to approve the 2018 Capital Budget as presented.

2018 abatements, write-offs, and recovery of bad debt: Moriarty reviewed the results for the past year, which were consistent with previous years.

Financial audit questionnaire: Moriarty distributed the document to be completed by each Trustee and returned directly to the auditor.

Maine Water Utilities Association annual conference: Moriarty asked any Trustees interested in attending the gathering in Portland to let her know as soon as possible.

Emergency Preparedness Update: Moriarty said she had participated and would continue to participate in the City's emergency planning sessions, and had also attended a planning exercise conducted by the Orono and Old Town water districts.

Rate Case schedule: Moriarty reviewed the proposed timing, with the public hearing on May 10 and proposed new rates to take effect July 1.

February meeting: Moriarty reminded the Trustees that the February meeting would also be the Board's annual organizational meeting.

IV. New Business:

Board correspondence: As distributed.

V. Other Business

None.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously
VOTED: to adjourn at 5:10 p.m.

Dan Wellington

Ralph Foss

Richard Fournier

Laurel Grosjean

Patty Hamilton