

**Bangor Water District
Board of Trustees**

**Minutes of the
Regular Monthly Meeting
April 15, 2014**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Rick Fournier
Patty Hamilton
John Lawler
Stan Miller
Gerry Palmer
Robert Sypitkowski
Dan Wellington

being more than a quorum of Trustees. Also in attendance: General Manager Moriarty, District Engineer Pershken, Finance Manager Bailey, and Office Manager Marchegiani. The clerk kept the minutes.

Minutes: The minutes of the March meeting were accepted as presented.

Treasurer's Report: Bailey continued her review of various financial reports, focusing on "net position." She explained that information on the budget reports and the financial summary present different fiscal views because of the MPUC chart of accounts vs. standard GASB accounting. She explained how to reconcile the two, as well as the reserve accounts (sinking fund for debt retirement and standpipe maintenance fund). She then reviewed the March financials, noting that more wages than anticipated had been allocated for non-capital projects and that last minute reimbursement filings had boosted health insurance expenses. After questions, the Treasurer's Report was accepted as presented.

Progress Report: As presented

Public Comment: None

Old Business:

Engineer's Report: Pershken reported on

- the Union Street bridge project (MDOT bridge replacement) which will get underway shortly. BWD crews will work overnight to minimize traffic impact.
- Installation of tank cover and minor repairs at Thomas Hill Standpipe.

PUC Regulatory Reform: Moriarty reported the legislature approved a broadly-worded bill allowing partial or complete deregulation for water utilities meeting certain criteria, and the Maine Public Utilities Commission will conduct rule-making on the specifics.

Quarterly Meeting with City Council: Moved to Infrastructure Committee on April 29.

Workforce Planning: Moriarty said the vacant position in the Engineering Department had been filled from a pool of in-house candidates, and the vacancy then created in the Construction Department has been posted.

New Business:

State Street Bridge Slip-Lining Repair Proposal: Pershken presented a proposal from the Ted Berry Co. to repair the suspended line by inserting a liner, rather than removing and replacing the pipe from underneath. This method will reduce both the cost and time involved, and Pershken said the company has substantial experience in slip-lining. After discussion, it was upon motion being made and duly seconded, unanimously
VOTED: to award the contract to Ted Berry Co. for \$15,500.

Vehicle replacement bid: Pershken presented bid results to replace a 2007 pick-up truck as approved in the capital budget. Four dealers responded, with Varney's the lowest at \$23,850. It was upon motion being made and duly seconded, unanimously
VOTED: to award the bid to Varney's at \$23,850.

Main Street water line replacement bid: Pershken presented bid results to replace 3600 feet of 16-inch main on Main Street in conjunction with a City of Bangor project this summer. He reviewed the work involved, and noted that the service dept. supervisor will act as full-time inspector on the project. Six contractors responded with bids, with the lowest being S E MacMillan at \$1,007,777.77. After questions and discussion, it was upon motion being made and duly seconded, unanimously
VOTED: to award the bid to S E MacMillan for \$1,007,777.77.

SRF Loan Update: Moriarty updated the Board on the status of funding for various projects, including the completed UV plant construction, design for Johnston Pump Station renovations, and various piping projects. The funding is a combination of State Revolving Fund loans/grants and bond monies through the Maine Municipal Bond Bank. Because some SRF monies are dependent on the outcome of a referendum vote and would not be available until 2015, Bailey is evaluating whether a Bond Anticipation Note will be needed for cash flow purposes.

2014 construction schedule: Moriarty reviewed the projects planned for the summer and the timeline for work. She noted that 1.43 miles of pipe will be replaced this year, the most in a number of years but still less than the 1.8 miles that should be replaced annually based on 188 miles of pipe in the system with a 100-year life expectancy. Projects are prioritized based on factors included available manpower and funding, coordination with other utilities, and age and leak history of the pipe.

Construction materials bid: In support of the year's projects, Moriarty presented the results of bids on construction materials, totaling \$113,800. She said awards are made based on the low price for each line item, and that four companies had bid on the various supplies. After a brief review, it was upon motion being made and duly seconded, unanimously
VOTED: to award the construction materials bid to the low bidder for each line item.

Paving bid: Moriarty said two bids were solicited, the first for paving trenches after BWD repair work. Of the three companies solicited, two bids were returned. The low bidder has held the same per-ton price since 2011. It was upon motion being made and duly seconded, unanimously
VOTED: to award the paving bid for trenches to Wellman Paving at \$199.95 per ton.

The second paving bid was for paving approximately half-mile of the 5-mile Pond Road that is in the worst shape. Moriarty said the budgeted cost was \$194,000 but since the low bid was less than estimated, it was possible more of the road could be done. It was upon motion being made and duly seconded, unanimously
VOTED: to award the paving bid for the Floods Pond Road to Lane Construction.

2013 PUC report: Moriarty briefly reviewed the required report which was e-mailed earlier to the Trustees. She noted BWD's report and all utility annual reports are available at the PUC website. The calculation of unaccounted-for water (water lost through fire fighting, leaks, flushing, and other unmetered use) was discussed, as well as BWD's leak detection equipment.

Open House: Moriarty invited the Board to the event on May 9 which targets participation by school children. To date, slightly over 100 students are expected to attend.

Board correspondence: as presented.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously
VOTED: to adjourn at 5:00 p.m.

Dan Wellington, clerk

Rick Fournier

Patty Hamilton

John Lawler

Stan Miller

Gerry Palmer

Robert Sypitkowski