

**Bangor Water District
Board of Trustees**

**Minutes of the
Regular Monthly Meeting
August 19, 2014**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Rick Fournier
John Lawler
Stan Miller
Gerry Palmer
Dan Wellington

being more than a quorum of Trustees. Absent: Trustees Hamilton and Sypitkowski. Also in attendance: General Manager Moriarty, District Engineer Pershken, Finance Manager Bailey, and Office Manager Marchegiani. In the absence of Trustee Hamilton, Trustee Miller chaired the meeting. The clerk kept the minutes.

Minutes: The minutes of the July meeting were accepted as presented.

Treasurer's Report: Bailey reported that both metered revenue and expenses were slightly higher than budgeted year-to-date, the latter due to several leak repairs and more labor being allocated to O&M rather than capital items. She noted that the five-year financial forecast would be discussed in detail at the September meeting.

Progress Report: as corrected.

Public Comment Period: None.

Old Business:

Engineer's Report: Pershken reported on

- Johnston Pump Station renovations – design is 95 percent complete. Work will begin next spring to update facility built in 1958 with new pumps and electrical configurations.
- Main Street pipe renewal– completed except for minor resurfacing.
- Cross-base main lining – complete, except for sections with a “bend” which will be addressed.
- State Street bridge repair – lining is complete, waiting on concrete pour.
- Godfrey Boulevard water main replacement has begun.
- Crew will go back to Union Street as soon as State Street is complete.

Electric supply contract: Moriarty reported that – per last month’s discussion – she had signed an electric supply contract with Constellation through 2017 for the Floods Pond account. Although the price represents a 28 percent increase from the current contract signed in 2012, it was the lowest price available within the last eight months.

Workforce planning: Moriarty said that due to a resignation and promotion, the District will be advertising for a utility worker.

On-line billing update: Moriarty said BWD was now partnering with InvoiceCloud to offer additional billing and payment options. The link will be fully functional once a full quarter’s worth of bills is uploaded, but in three weeks, five customers have signed up for paperless billing.

JPS renovation funding: Moriarty said the estimated cost is \$4.3 million, and BWD will submit an application for State SRF funding. If the application is not approved, BWD could fund the work through Maine Municipal Bond Bank’s general bond issue in the spring.

New Business:

Employee recognition: Moriarty said water treatment plant operator Larry Howes had completed 40 years of service at BWD.

Forestry management contract extension: Moriarty said the District’s current forestry management consultant had offered to extend its three-year contract for another three years, through December 2017. The offer included a \$1,550 reduction in fees. Moriarty said the group had done an excellent job for BWD, recognizing its needs for watershed protection, and recommended accepting the extension. After discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to extend the forestry management contract with American Forest Management until December 31, 2017. (Trustee Lawler was not present for the vote.)

Vehicle bid: The Board considered bids to replace a 2007 pick-up in the Construction department at a budgeted cost of \$32,000. Of the bids received, the lowest was \$25,558, and after discussion it was upon motion being made and duly seconded, unanimously

VOTED: to award the bid to White Ford as outlined above.

Preparation for insurance bid: Moriarty said the District will go to bid for non-health insurance coverage; the last bid was issued in 2009 and insurance premiums have risen 23 percent over the five years. She said the District would also reconsider parts of its coverage as it related to the Maine Tort Claims Act.

Board appointment process: Moriarty noted applications for two upcoming vacancies on the Board were due in early September. Based on the City Council’s schedule, Board members should be seated for the January 2015 meeting.

Other business: Pershken noted that the Hermon Town Council would again be discussing extension of a water main into downtown Hermon.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously
VOTED: to adjourn at 4:50 p.m.

Dan Wellington, clerk

Rick Fournier

John Lawler

Stan Miller

Gerry Palmer