

**Bangor Water District  
Board of Trustees**

**Minutes of the  
Regular Monthly Meeting  
October 17, 2017**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss  
Richard Fournier  
Laurel Grosjean  
Gerry Palmer  
Dan Wellington

being more than a quorum of Trustees. Absent: Trustees Hamilton and Lawler. Also in attendance: General Manager Moriarty, District Engineer Soucier, Financial Manager Bailey, Water Quality Manager Page, and Office Manager Marchegiani. The clerk kept the minutes.

I. **Public Comment Period:** There was no public comment.

II. **Administrative:**

**Minutes:** accepted with one correction.

**Treasurer's Report:** Finance Manager Bailey said

- Consumption for the year continues to be lower than budgeted.
- Overall expenses are 3% lower than budgeted due to lower wages, materials, depreciation and health insurance.

She also reviewed the utility's cell phone plan and noted the current contract is up in April 2018.

**Progress Report:** as presented.

III. **Old Business:**

**Engineer's Report:** Soucier updated the Board on

- Broadway (State to Cumberland) – project complete. Clean-up underway.
- Hammond (Maine/Odlin) – lines installed and activated. Curbing being reset and paving planned for end of month.
- French/State/Exchange – work has begun at the French Street end, and will continue as weather allows.
- Butler roof replacement – 9,000 square feet replaced. No issues with insulation or corrugated metal. Twenty-year lifespan expected.

**Council workshop meeting:** Moriarty reported that the meeting with the City Council subcommittee regarding Bangor Water's capital improvement plan went well. The presentation discussed the utility's 20-year infrastructure plan and the impact on customers.

**Board appointment process:** Moriarty said there were more than three applications for the upcoming vacant positions (two terms expiring and one resignation), according to the City Clerk, all of which will be filled in January.

**Audit bid:** Bailey presented the results of the bid for Bangor Water's annual financial audit, noting the last audit RFP was issued in 2007. Six area firms were solicited, with only one (Haverlock, Estey and Curran) returning a proposal. The proposal noted that the cost for a "single audit," required when federal funds are involved, would be higher than a routine audit and Bailey said single audits would be more prevalent as the utility ramped up its infrastructure replacement plan. After discussion, it was upon motion being made and duly seconded, unanimously  
VOTED: to accept the proposal from HEC at \$11,120 for the 2017 "single audit" process with a three percent annual increase for each of the next five years.

**Timber harvest:** Page reviewed the 2017 cutting that occurred during August and resulted in a yield of 1580 tons (sustainable annual range 1606-2450 tons). The harvest netted \$32,000 after expenses.

#### IV. New Business:

**Forest management plan review:** Moriarty noted revisions to the plan, reviewed every 10 years. While no changes were made to overall objectives, the plan was updated to conform to American Tree Farm certification provisions, sustainability standards, and inventory. After consideration, it was upon motion being made and duly seconded, unanimously  
VOTED: to approve the 2017 Forest Management Plan as presented.

**Forest Management Contract:** Moriarty said the contract with American Forest Management ran from January 2015 to December 2017, and that Bangor Water was moving toward a five-year cycle on bids and contracts. AFM had agreed to a two-year extension with the same terms and fees, and after discussion, it was upon motion being made and duly seconded, unanimously  
VOTED: to approve extension of the forest management contract thru December 2019.

**EDS building construction:** Soucier reminded the Board that the building was replacing a temporary structure, for use during both ozone facility work and as a back-up treatment facility in an emergency. The bids received were much higher than budgeted, so staff reworked the scope of the project before reaching out for revised proposals. Soucier said waiting until the November Board meeting to choose a contractor would put the project behind schedule for interior work to be completed over the winter, and recommended authorizing the General Manager to award the bid. After discussion, it was upon motion being made and duly seconded, unanimously  
VOTED: to authorize General Manager to award the project to a building contractor for a fair price who can meet the schedule, in order to complete as much work as possible over winter and proceed with in-house installation work and facility start-up.

**Board Correspondence:** As distributed.

**V. Other Business**

Moriarty said attendance for the Thomas Hill Standpipe fall tour was 1534, exceeding the 2012 record of 1433 attendees.

She also noted that the downward trend of the Floods Pond lake level was following the 2016 levels almost identically.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 4:55 p.m.

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Dan Wellington

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