

**Bangor Water District  
Board of Trustees**

**Minutes of the  
Regular Monthly Meeting  
November 17, 2015**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 in the Hughes Building, 614 State Street. Present were:

Ralph Foss  
Richard Fournier  
Patricia Hamilton  
Gerry Palmer  
Robert Sypitkowski  
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Lawler. Also in attendance: General Manager Moriarty, District Engineering Pershken, Finance Manager Bailey, and Office Manager Marchegiani.

**Minutes:** The minutes of the regular October meeting were accepted as presented.

**Treasurer's Report:** Bailey said October expenses were down slightly due to lower contributions to the sinking fund, but that revenue year to date was up by two percent due primarily to timber sales and antenna rentals. In reviewing projected cash flow, Bailey noted that fewer funds than budgeted had been spent due to postponement of some projects.

**Progress Report:** As presented.

I. **Public Comment:** None.

II. **Old Business:**

**Engineer's Report:** Pershken updated the Board on

- First and Davis Street – project continues as long as the weather is good
- Chemical injection pit at Butler – design to be submitted to the Drinking Water Program for final approval. Materials being gathered for installation over the winter.

Pershken also presented the “projects list” maintained by his department, showing the status and other information about past, current, and future items.

**Trustee vacancy update:** Moriarty said Trustees Hamilton and Wellington had been re-appointed to the Board for another term.

**Forest harvest update:** Moriarty updated original harvest and revenue results for 2015, as the final net revenue was \$61,000 compared to an initial projection of \$34,000.

### III. New Business:

**2016 Meeting Calendar:** distributed to Board members.

**2016 Drinking Water SRF Status:** Moriarty said three District pipe renewal projects had been included on the primary funding list, with final notification to come in a few weeks. Moriarty recommended two of these projects to pursue in 2016. Both of these projects are in conjunction with work being done by the City of Bangor and involve replacement of existing water pipe that is over 100 years old:

- Broadway from Center Street to Husson Avenue (\$1.07 million)
- Union Street between I-95 and Vermont Avenue (\$871,000).

The SRF funding would be at an estimated 1 percent interest rate with 5 percent principal forgiveness.

**Financial forecast:** Bailey discussed funding needs for the next two years, estimating various rate increases for 2016 dependent on whether the Board pursues to borrow SRF for pipe renewal projects in 2016. Increases ranged from 7 percent with no SRF borrowing for pipe renewal projects to an estimated 9.11 percent if borrowing for both SRF pipe renewal projects. The board showed consensus to pursue borrowing for both SRF projects (Broadway and Union Streets) with an estimated rate increase of 9.11 percent.

**Verizon antennae lease amendment:** Pershken reviewed a proposed amendment, providing background information and compliance items completed by Verizon. The amendment – currently being reviewed by BWD legal counsel - allows new antennas and radio equipment, as well as an adjusted rental amount. City staff will recommend approval to the City Council, pending BWD's approval. After discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to authorize the General Manager to sign Amendment #2 contingent on completion of legal review.

As a separate item, the Board asked staff to have legal counsel review existing antennae lease contracts at BIA standpipe to determine impacts when BIA standpipe is replaced.

**2016 health insurance:** Moriarty said notice of a 9.85 percent increase for 2016 had been received from MMEHT. Assuming the same enrollment and claims level as budgeted in 2015, the District's premium cost will increase \$30,621 to \$341,500.

**2016 chemical bids:** Moriarty presented the results of the chemical bids for 2016, noting that five companies were solicited for seven types of chemicals. She recommended accepting the low bid on each line item, and it was upon motion being made and duly seconded, unanimously

VOTED: to award the chemical bid to the low bidder on each line item.

Assuming the chemical use levels remain the same in 2016, the cost of chemical will increase about 2.5 percent or \$3,300.

**Thomas Hill Standpipe tour request:** Moriarty reviewed a request from the Bangor Symphony to auction a private tour of the standpipe (in conjunction with a regularly scheduled tour) as part of a fundraising effort. She noted the request – with several restrictions – had been approved for 2015. Board members reviewed the Thomas Hill use policy, and the consensus was to approve the request.

**Compensation report:** Moriarty noted that a compensation discussion could include performance-related matters, and recommended an executive session. It was upon motion being made and duly seconded, unanimously

VOTED: to adjourn to executive session to discuss performance-related matters pertaining to compensation, and then to return to open session.

Upon return to open session, it was upon motion being made and duly seconded, unanimously

VOTED: to adjust salary structures to reflect industry ranges, and to modify the pay of two positions to reflect industry ranges, resulting in a total increase of \$4,621. Effective date of changes: January 1, 2016.

**Board Correspondence:** As distributed.

**Other Business:** Moriarty reminded the Board of the standpipe tour on Dec. 16 and special Board meeting on Dec. 17 to finalize the budget. The District's holiday party will be on Dec. 18.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:32 p.m.

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Dan Wellington, clerk

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Ralph Foss

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Richard Fournier

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Patricia Hamilton

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Gerry Palmer

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Robert Sypitkowski