

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
August 21, 2018**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Rick Fournier
Laurel Grosjean
Patty Hamilton
Gerry Palmer
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Sypitkowski. Also in attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Water Quality Manager Page, Construction Supervisor Smith, Office Manager Marchegiani, and Mike Howie from American Forest Management. The clerk kept the record.

I. **Public Comment:** None.

II. **Administrative:**

Minutes: The minutes of the July meeting were approved as presented.

Treasurer's Report: Bailey noted that costs for paving were up more than 300 percent compared to the same time last year. She said it is partly a timing issue in that paving is being billed more frequently during the year rather than all at the end of the year. Nevertheless, more leaks and more projects result in higher paving costs. Wages and related expenses are lower than budgeted due to unfilled positions. She added that reps from First Advisors – the firm that manages Bangor Water investments to fund retirement contributions – will attend the September meeting for their annual report. The Treasurer's Report was accepted as presented.

Progress Report: After questions, the progress report was accepted as presented.

III. **Old Business:**

Engineer's Report: Soucier updated the Board on

- French, State and Exchange project – water main installation progressing on Harlow St toward Park St. Installation of City sewer lines taking place on State Street hill, and is complete on Park Street.
- Union and Hammond streets project – pre-construction meeting and public information meeting on August 28. Contractor plans to start in early September.
- Ozone upgrade project – project will be built in two contracts. Bids will go out for the liquid oxygen contract, which will provide information to evaluate rental vs. ownership of the tanks and piping.
- BIA and Hammond pressure zone expansion – kick-off meeting held with consulting engineer and with City re test borings. Engineer will review soil information as well as water flow data to present options for new tank.

Workforce update: Moriarty updated the Board on promotions, and the resulting vacancies for utility worker and heavy equipment operator I.

Board appointment process: Moriarty reviewed the re-appointment process for the two Board members whose terms are expiring.

IV. New Business:

Leak update: Moriarty reviewed the cluster of leaks that occurred during the week of August 6 (two on Main Street, two on Ohio Street).

2018 Sanitary Survey: Moriarty updated the Board on the sanitary survey (required every three years) which was conducted in June. There were no significant deficiencies, and all minor deficiencies had been addressed in the report to the Drinking Water Program.

Mount Hope pit project: Moriarty described the work done to date in preparation for decommissioning the pit, including traffic control, a temporary water bypass on the 24-inch transmission line, and linestops. The major project will take several weeks to complete.

2018 forest harvest plan: Page presented an overview of the harvest which will center on a 99-acre plot last harvested in 2006. American Forest Management is overseeing the work (AFM is also coordinating harvest work for several adjacent landowners). Page reminded the Trustees that the harvest was conducted to minimize disruption to water quality; after expenses, the harvest is estimated to produce \$30,000 in revenue.

Cross-Connection Control Program: Moriarty presented the revision which had no substantive changes from the existing version. A review of the program (last updated in 2012) was recommended in the Sanitary Survey. It was, upon motion, being duly made and seconded,

Unanimously

VOTED: to approve the revised cross-connection control program.

Vehicle bid: Soucier presented the results of a bid for a replacement vehicle in the maintenance department; the capital budget allocation for the purchase was \$35,000. The single bid received was for \$45,247. Soucier said the specification was for a short bed to accommodate a lift gate which may have limited the bidders; additionally, the timing of the bid resulted in a 2019 vs. 2018 model being quoted. Board members considered whether dealers outside the Bangor area should be solicited in the future. After discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to award the bid for the vehicle to the low bidder as discussed.

Board Correspondence: as distributed.

Moriarty noted attendance for the Thomas Hill Standpipe summer was 1364 visitors.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:00 p.m.

Dan Wellington, clerk

Ralph Foss

Rick Fournier

Laurel Grosjean

Patty Hamilton

Gerry Palmer