

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
September 18, 2018**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Rick Fournier
Laurel Grosjean
Gerry Palmer
Robert Sypitkowski
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Hamilton. Also in attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Water Quality Manager Page, Office Manager Marchegiani, and representatives from the First Advisors. The clerk kept the record.

I. Public Comment: None.

II. Administrative:

Minutes: The minutes of the August meeting were approved as corrected.

Investment Update: Taking the agenda out of order, representatives from First Advisors provided an annual update to the board on Bangor Water's investment fund; the investment fund is used to pay Bangor Water's portion of employee retirement through MainePERS.

Treasurer's Report: Returning to the order of the agenda, Bailey said expenses for the month were over budget due primarily to leaks but were on target for the year due to vacant positions. Income included loan forgiveness on projects funded through the Drinking Water Program's (SRF) Loan Fund. After questions, the Treasurer's Report was accepted as presented.

Progress Report: After questions, the progress report was accepted as presented.

III. Old Business:

Engineer's Report: Soucier updated the Board on

- French, State and Exchange – sewer line installations for City of Bangor complete; contractor will be working nights to install water line on State Street hill. Water line work on Park Street is complete. Clean-up and surface restoration is scheduled for October.
- Union and Hammond – public meeting held on Aug. 28. Contractor began cutting pavement on Sept. 4 and is making excellent progress.
- Mount Hope pit decommissioning – complicated project to take obsolete pit out of service. Work done by construction crew with assistance from various contractors and departments. Soucier estimated \$160,000 was saved by doing the work in-house.

Workforce update: Moriarty updated the Board on promotions, and the resulting vacancies for utility worker and heavy equipment operator I.

Board appointment process: Moriarty reviewed the re-appointment process for the two Board members whose terms are expiring.

IV. New Business:

Computer system firewall update: Moriarty said the upgrade was recommended by Bangor Water's IT provider to bring security and diagnostics up to date. Board members had a number of questions about how the various computer entities (SCADA, GIS, finance, billing) interacted with each other and were protected from hacking. Moriarty was asked to have a rep from IT consultant attend a future meeting to provide some insight. After additional discussion, it was upon motion being duly made and seconded, unanimously

VOTED: to approve the upgrade (hardware, software, licenses, installation, and labor) as presented for \$34,971.

Charr management: Page updated the Board on the 2017 assessment done by UMaine graduate students. Bangor Water will provide \$3,660 to the Floods Pond Fellowship in 2018 to help fund the ongoing study.

2019 SRF applications: Moriarty said staff has begun prioritizing projects and gathering estimates to submit for SRF funding. Two likely items are the ozone plant upgrade and design work for the BIA/Hammond pressure zone. Pipe projects might include streets where the City is doing sewer work or plans to pave, lines that have experienced multiple leaks, or dead-end lines where water quality would be improved.

Board Correspondence: as distributed.

Moriarty reminded the Board of the Thomas Hill Standpipe tour on Oct. 10, and asked for feedback on the proposed 2019 calendar.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:25 p.m.

Dan Wellington, clerk

Ralph Foss

Rick Fournier

Laurel Grosjean

Gerry Palmer

Robert Sypitkowski