

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
October 16, 2018**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Rick Fournier
Gerry Palmer
Robert Sypitkowski
Dan Wellington

being more than a quorum of Trustees. Absent: Trustees Grosjean and Hamilton. Also in attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, and Office Manager Marchegiani. The clerk kept the record.

I. Public Comment: None.

Employee Recognition: Taking the agenda out of order, the Board recognized Water Treatment Operator Wayne Hachey for 30 years of service.

II. Administrative:

Minutes: The minutes of the September meeting were accepted as presented.

Treasurer's Report: Bailey noted a slight variance in budgeted revenue, pointing out that the budget carried a 9 percent rate increase while the actual increase was 9 ½ percent. Wages are lower than projected due to empty positions and allocation of work to capital. Bailey also reviewed the investment fund which is used to help fund the utility's portion of employees' retirement contributions. To date, the monthly withdrawal of \$1,500 has been sustainable. After questions, the report was accepted as presented.

Progress Report: After questions, the progress report was accepted as presented.

III. Old Business:

Engineer's Report: Soucier updated the Board on

- French, State, and Exchange project: City storm drain work nearing completion and water main installation complete on State Street hill. Individual service lines will be installed on State Street, and the contractor will complete sidewalks, light pole bases, and conduits for the City. Substantial completion was advanced from Oct. 16 to Nov. 30 when more work was added to the project.
- Union and Hammond project: 75 percent of main lines have been installed; chlorination and sampling is ongoing, with installation of service lines to follow. Substantial completion date is Nov. 30.

- **Butler Plant upgrade:** Three bids opened for the liquid oxygen upgrade on Sept. 28 for groundwork, equipment, installation, piping, and pit demolition. Woodard and Curran are evaluating the proposals and costs, and will present recommendations to staff for review.

Workforce update: Moriarty updated the Board on recent hires and one resignation, most resulting from staff retirements. The average age of utility employees has dropped from 51 to 45 since January.

Board appointment process: Moriarty said she had not received official notice but City Council minutes appeared to indicate that Trustees Hamilton and Wellington had been reappointed.

IV. New Business:

Computer security: Moriarty said Bangor Water's IT consultant would attend the November meeting for a presentation.

Vulnerability assessment: Moriarty said it had been a number of years since an assessment was done, and the Drinking Water Program has recommended that one be performed in its last capacity development review. Bangor Water will apply for a grant (50% match, grant capped at \$15,000) to help cover which is estimated at \$25,000.


Distribution system improvements: Moriarty reviewed recent work by the construction crew including repair or replacement of valves, maintenance of hydrants, and coordination with the City/State to lower and then raise valve boxes to grade during road reconstruction and paving. She noted the trailer-mounted vacuum continues to make the work easier, more efficient, and less expensive than the traditional cutting and digging.

Board Correspondence: as distributed. Moriarty added


- She was doing a presentation for the Bangor Lions club on drinking water system challenges on Oct. 17.
- The fall tour at Thomas Hill Standpipe had 2058 attendees, a unexpected wedding on the promenade deck, and a waiting line at times to enter the structure. She added that staff will be considering the appropriate capacity of visitors and other safety issues in the near future.
- The water level at Floods Pond has gained over last year, thanks to recent rains.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 4:45 p.m.



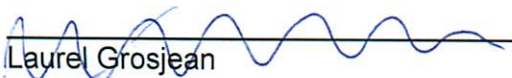
Dan Wellington, clerk



Ralph Foss



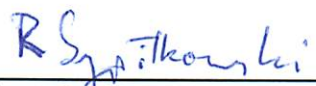
Rick Fournier



Laurel Grosjean



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