

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
December 18, 2018**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Rick Fournier
Patty Hamilton
Gerry Palmer
Robert Sypitkowski
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Grosjean. In attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Water Quality Manager Page, and Office Manager Marchegiani. Also in attendance were Nate McLaughlin from Woodard & Curran as well as Mike Howie and Steve MacDonald from American Forest Management. The clerk kept the record.

I. Public Comment: None.

LOX construction, installation, and supply bids: Taking the agenda out of order, Soucier explained that bids were solicited for construction of the Butler Plant treatment upgrade, and for liquid oxygen (LOX) equipment. Two bids were received for construction; additionally, information was gathered on the cost of purchasing vs. leasing LOX equipment. Soucier said purchasing would save \$16,000-\$21,000 annually (or between \$323,000 and \$430,000 over the 20-year equipment lifespan); therefore the staff was recommending purchase. The LOX supplier has maintenance personnel in Hermon, committed to a 24-hour response for repairs, and offered an annual fee of \$3,000 which includes an annual equipment inspection. After discussion, it was upon motion being duly made and seconded, unanimously

VOTED: to award the contract for the first phase of the Butler Ozone Upgrade to Sargent Corporation in the amount of \$927,800 (low bid)
and
to award the contract for chemical supply to Maine Oxy for a five-year term, with price per gallon of \$0.86 (price not to exceed 6% increase on an annual basis) and a \$3,000.00 annual retainer.

2018 forest harvest review: Page reviewed results of the harvest on a 99-acre parcel in the watershed this fall (last harvested in 2006). The harvest yielded 4508 tons, a higher than usual amount but Howie said the area had been undercut in 2006. The net timber revenue is projected at \$46,026. Page noted this is the 10th year that Bangor Water has maintained American Tree Farm Certification.

II. Administrative:

Minutes: Returning to the order of the agenda, the minutes of the November meeting were accepted as presented.

Treasurer's Report: Bailey noted revenue was lower than budgeted, due in part to a delay in Fiberright's opening. Expenses to date are lower than anticipated due to vacant positions and lower depreciation. The Treasurer's Report was accepted as presented.

Progress Report: After questions, the progress report was accepted as presented.

III. Old Business:

Engineer's Report: Soucier updated the Board on

- French, State and Exchange St – all underground installation completed, shim coat of pavement in place for the winter. "Punch list" items remain for spring.
- Union St and Hammond St – main and service line work completed, main line trenches paved. "Punch list" items remain for spring.
- Essex St Standpipe inspection – used remotely operated camera/cleaner which allows standpipe to remain full. Overall, exterior and interior of tank in good condition with no critical deficiencies; minor recommendations involved signage and ladders.
- Energy recovery turbines – troubleshooting continues re installation of VFDs.

Workforce planning update: New utility worker hired from about 100 applications; will start after Jan. 1.

IV. New Business:

Review of recent treatment processes: Moriarty reviewed issues with the chlorine feed unit at the Butler plant, steps taken to mitigate the problem, and revised protocols to assist with future issues.

2018 Outstanding Performance Award: Marchegiani was recognized with the award.

Moriarty asked for an executive session to discuss personnel performance matters as related to employee compensation, and it was upon motion being made and duly seconded, unanimously VOTED: to adjourn to executive session to discuss personnel matters as related to compensation and then to return to open session.

Upon return to open session and discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to provide a 2.8 percent cost of living increase for 2019 (based on the Social Security index), and to provide one percent merit increases for eligible employees on Jan. 1, 2019 for salaried employees and on the employment anniversary date for hourly employees.

Based on Board discussion and vote, staff will prepare a final budget for consideration at the special meeting on Dec. 20.

Board Correspondence:

Moriarty said 263 people had attended the Thomas Hill Standpipe tour in December.


Additionally, Bangor Water came in second out of 22 water samples entered in the Maine Rural Water Association drinking water contest for disinfected water.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

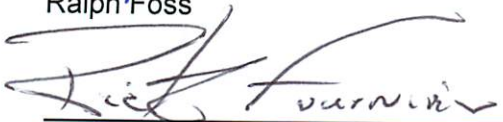
VOTED: to adjourn at 5:45.



Dan Wellington, clerk



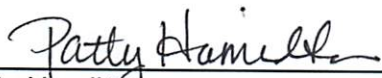
Ralph Foss



Rick Fournier



Laurel Grosjean



Patty Hamilton