

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
January 15, 2019**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Rick Fournier
Laurel Grosjean
Patty Hamilton
Gerry Palmer
Robert Syptkowski
Dan Wellington

being more than a quorum of Trustees. In attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Construction Supervisor Smith, Water Quality Manager Page, and Office Manager Marchegiani.

I. Public Comment: None.

II. Administrative:

Minutes: The minutes of the regular and special December meetings were accepted as corrected.

Treasurer's Report: Bailey presented an end-of-year summary, noting

- The capital reserve balance is higher than expected because of delays in projects
- Capital purchases are lower than budgeted due to delays in purchasing
- Fixed assets increased by \$2.9 million (pipe replacement, hydrant and valve renewals, and facility upgrades)
- Wages were lower than budgeted due to vacancies. Expenses were higher than budgeted due to removal of underground diesel tank, power line trimming, backhoe repairs, and advertising/training related to new employees.

After discussion, the Treasurer's Report was accepted as presented.

Progress Report: After questions, the progress report was accepted as corrected.

III. Old Business:

Engineer's Report: Soucier presented a year-end summary and a list of potential 2019 projects (depending on funding) including

- Inspection and oversight of third-party projects in 2018 (36 projects in four towns)
- Carry-over projects of Main/Dutton Street line replacement as well as the Butler plant upgrade
- Union, West Broadway, Fourteenth streets pipe replacement (recent leaks)

- State, Spruce and Hancock pipe replacement (in conjunction with City sewer work)
- Parker Street pipe replacement (in conjunction with City sewer work)

The exact list will depend on available funding (SRF monies and/or borrowing), timing, and coordination with other utilities.

Capital budget requests: Moriarty said there were changes to three items in the budget, and asked for approval to proceed:

- Mini-excavator – looked at new and used models. Recommended purchase of used Cat 308E2 for \$84,000 (\$9,000 over budget).
- Front end loader – looked at new and used models. Recommended purchase of used loader (with trade-in of backhoe) for \$65,500 (\$9,600 under budget)
- Water line locator – price of low bid (\$4,200) is \$300 over approved budget.

After discussion, it was upon motion being made and duly seconded, unanimously VOTED: to approve the revisions to the capital budget as requested.

IV. New Business:

2019 Planning Document: Moriarty reviewed general plans for the upcoming 12 months.

Operating licensing requirements: Moriarty reviewed the various licenses required for employment such as state-licensed water operator, CDL driving licenses, backflow inspection and testing certification, and ARC flash certification.

2018 abatements, write-offs, and recovery: Moriarty noted \$5,700 was abated for qualifying customers (the majority were rental units, most often with running flushes or vandalism). Uncollectible written off totaled \$6,343 while recovery of previous bad debt was \$3,193.

Financial audit questionnaire: Moriarty distributed the annual questionnaire to be returned by Trustees directly to the auditor.

2019 conferences: Moriarty asked the Board to notify her of interest in the Maine Water Utilities Association or the American Water Works Association annual conferences.

Water Quality Regulatory Update: Water Quality Manager Page review testing for

- Cryptosporidium – never found in Floods Pond but UV treatment would inactivate if detected. No public access including boating, no septic systems, and no farm animals play role in no crypto found.
- Unregulated contaminants – reviewed every five years (Bangor tested in 2018). Haloacetic acids (HAA) reviewed for levels and parts per billion; Bangor would still meet HAA additional compliance standards.
- Also tested for variety of components with results submitted to EPA. Public must be notified and detection reported in annual Consumer Confidence report if non-regulated contaminants found.

Upcoming meetings:

- Annual meeting at regular February Board meeting on Feb. 19.
- Board workshop on Feb. 28

Board Correspondence: Trustee Fournier noted he will not be at the March Board meeting. Trustees Grosjean and Palmer said they would not attend the April Board meeting.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:25 PM.

Dan Wellington, clerk

Ralph Foss

Rick Fournier

Laurel Grosjean

Patty Hamilton

Gerry Palmer

Robert Sypitkowski