

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
March 19 2019**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Laurel Grosjean
Patty Hamilton
Gerry Palmer
Robert Syptkowski
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Fournier. In attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, and Office Manager Marchegiani. The clerk kept the minutes.

I. **Public Comment:** None.

II. **Administrative:**

Minutes: The minutes of the annual and regular February meetings were approved as amended.

Treasurer's Report: Bailey said year-to-date financials showed expenses were up and revenue was down, leading to a loss of \$55,000 more than budgeted. Increased expenses were due to leaks (expenses YTD of \$76,600 compared to \$52,600 last year), as well as an unplanned \$8,000 emergency generator repair. After discussion, the Treasurer's Report was accepted as presented.

Progress Report: After questions, the progress report was accepted as corrected.

III. **Old Business:**

Rate Case preparation: Moriarty reminded the Board of its discussion at the February workshop to file for a six percent increase in rates proposed to be effective July 1. The change would mean an 84 cent increase per month for minimum bills (monthly cost of water would be \$14.74) and a \$1.34 monthly increase for average residential users (monthly cost of water would be \$23.62). The change would require mailed notification to customers, a public hearing, and a formal filing with the Maine Public Utilities Commission. Moriarty said the Board had met with the Bangor City Council to review the request, and would meet with large users on March 28. After discussion, it was upon motion being duly made and seconded, unanimously

VOTED: to file for a rate adjustment of six percent, effective July 1, for all classes.

Engineer's Report: Soucier updated the Board on

- The Butler ozone project update – start up meeting held in January, testing of standby system underway, ozone generator vendor bids being solicited, Phase I anticipated start date April 1.
- Ohio Street bridge replacement – joint project with MDOT. Design work underway for fall 2019 bidding, and 2019-2020 construction. Pipeline buried to abutments, then suspended insulated pipe under bridge.

IV. New Business:

Inspection bids: Soucier explained two RFQs were requested – a full-time inspector for the ozone upgrade project (one bid received) and an on-call inspector for when there are multiple projects/night projects that in-house personnel can't cover (two bids received). She reviewed the qualifications of the low bidders, and after discussion it was upon motion being made and duly seconded, unanimously

VOTED: to award the bids to Wright-Pierce and to Maine Construction Solutions respectively.

Valve box adjustment: Moriarty explained that valve boxes have to be lowered and raised during paving, and while lowering can be done at Bangor Water's convenience, the raising must take place during paving. The work has been done in-house in the past, and also by City contractors as part of their bid. Based on anticipated work load and past experience, Moriarty said Bangor Water will try using an independent contractor for one year. The two bids were reviewed, and it was upon motion being made and duly seconded, unanimously

VOTED: to award the bid to Maine Construction Solutions.

Thomas Hill promenade deck: Soucier reviewed the work to be done – replacement of the deck cover, membrane and walking pads – and said \$95,000 has been budgeted for the job. The work will be scheduled to avoid interfering with standpipe tours. After review of the three bids received, it was upon motion being made and duly seconded, unanimously

VOTED: to award the bid to Hahnel Brothers Roofing.

2019 SRF projects: Moriarty explained that the Maine Drinking Water Program notified the District that the Butler Ozone Treatment Facility Improvements project has been selected to receive a DWSRF (Drinking Water State Revolving Fund) loan for \$2,849,780. The 20-year loan will be at two percent below the AAA rate at time of closing. After discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to confirm with the Drinking Water Program the District's interest to pursue the project and submit an application to the Maine Municipal Bond Bank to fund the loan for the ozone upgrade project.

2019 Newsletter and Water Quality Report: Moriarty asked for feedback on the documents within a week to allow for printing and mailing to customers in April.

Safety audit review: Moriarty said SafetyWorks! (part of the Dept. of Labor) had conducted a non-enforceable/non-mandatory audit at the District's invitation; the last such inspection was done in 2015. She said 21 deficiencies were found this year, significantly less than the 56 found in 2015 – probably due to monthly safety checklists that have been implemented. All deficiencies were corrected by mid-March.

Board Correspondence: Trustees Palmer and Grosjean will not be at the April meeting; vice-chair Foss said he would need to leave early.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:10 PM.

Dan Wellington, clerk

Ralph Foss

Laurel Grosjean

Patty Hamilton

Gerry Palmer

Robert Sypitkowski