

**Bangor Water District  
Board of Trustees**

**Minutes of the Regular Meeting  
May 21, 2019**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss  
Rick Fournier  
Laurel Grosjean  
Gerry Palmer  
Robert Sypitkowski  
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Hamilton. In attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Office Manager Marchegiani, and Keith Bourgoin from Haverlock, Estey and Curran, the District's auditor). The clerk kept the minutes.

**I. Public Comment:** None.

**2018 Financial Audit:** Taking the agenda out of order, Bourgoin reviewed the results of the audit. Among the items he noted were:

- 89 percent of the utility assets are in property, plant, and equipment; these increased by \$1.6 million last year due primarily to replacement of old lines
- Liabilities increased by \$398,000 due primarily to new debt for water line projects
- Bonds payable total \$15 million with \$1.8 million to be paid off in 2019.
- Additional financial examinations were part of the audit due to receipt of federal money
- The audit now includes reporting on post-employment benefits due to new GASB rules.

After questions, it was upon motion being made and duly seconded, unanimously

VOTED: to accept the 2018 financial audit.

Bourgoin left the meeting.

**II. Administrative:**

**Minutes:** Returning to the order of the agenda, the minutes of the regular April meeting were approved as amended.

**Treasurer's Report:** Bailey reported that

- Thanks to less leaks than the previous three months, expenses for April were on budget (up three percent year to date).
- Consumption continues to be lower than budgeted.
- The investment fund used to fund part of retirement plan contributions was showing a good return through the end of the first quarter.

After questions, the Treasurer's Report was accepted as presented.

**Progress Report:** After questions, the progress report was accepted as presented.

### III. Old Business:

**Engineer's Report:** Soucier updated the Board on

- Completion of 2018 projects (Union and Hammond – anticipated to be complete in a week; French, State and Exchange – anticipated complete within a month)
- MDOT Ohio Street bridge project – postponed due to higher than anticipated bids; state may rebid in 2020.
- 2019 project - Union Street and 14<sup>th</sup> Streets – replace c. 1910-1912 pipes prior to City paving (currently out to bid, with recommendation to Board at June meeting)

**Workforce planning:**

- Inspector/engineering tech – hired and starting mid-July
- Office assistant – position posted and applications being received

**Rate case update:** Moriarty said the public hearing was held on May 9, and the final filing – with no changes to the original April filing – would be done on May 23.

### IV. New Business:

**Employee recognition:** Treatment plant operator Andrew Salaoutis completed all licensing requirements for his position.

**Vehicle bids:** Moriarty presented the results of two vehicle bids:

- Replacement/trade in of 2011 pick-up truck with plow at the Floods Pond treatment plant (budget \$36,000). Three bids received; the two lowest from the same vendor were at same price for two different vehicles. After discussion it was upon motion being made and duly seconded, unanimously  
VOTED: to award to Darling's (the low bidder) for \$26,032 (vehicle option #2).
- Replacement/trade in of a 2011 pick-up truck for the maintenance department (budget \$31,000). Two bids received; after discussion it was upon motion being made and duly seconded, unanimously  
VOTED: to award to Darling's, the low bidder for \$19,013.

**Main Street utility upgrades:** Soucier reminded the Board that the project will run from Bass Park Boulevard to the Hampden town line. Bangor Water will replace 3,600 feet of c. 1910-1911 piping with a history of leaks as part of a joint project with the City of Bangor who will replace sewer main and install new underdrain. The bid must be approved by both Bangor Water and City of Bangor; the council finance committee has already reviewed the bids which will go to the full city council at its next meeting. Two bids were received, and Soucier recommended awarding to the low bidder. After discussion, it was upon motion being made and duly seconded, unanimously

VOTED: to approve award of the contract to the lower bidder, Eastwood Contractors, at \$2,678,031 (water portion of contract \$1,860,292).

**Disinfection treatment update:** Moriarty reviewed Bangor Water’s treatment process, which includes the use of UV for inactivation of cryptosporidium – which has never been detected in Floods Pond. In preparation for ozone plant upgrades, a new valve must be installed which will result in shutting down the pumps at Floods Pond. Bangor Water’s two largest customers will be notified in advance, all standpipes will be filled before the shutdown, and Brewer Water will be feeding water into Bangor’s system. If an emergency occurs where the Butler and UV treatment facilities are bypassed, chlorine disinfection will be initiated at Johnston Pump Station with additional treatment at the Emergency Disinfection System facility. Maine’s Drinking Water Program has approved the procedure for emergency disinfection instances, and after review and discussion, Board consensus was to strongly support the protocol.

**Board Correspondence:** Moriarty distributed a draft of the 2018 annual report and asked for comments by May 31. Additionally, she noted

- The spring tour at Thomas Hill standpipe would be held May 22.
- The June Board meeting would be held June 25

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 5:30 p.m.

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Dan Wellington, clerk

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Ralph Foss

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Rick Fournier

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Laurel Grosjean

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Gerry Palmer

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Robert Sypitkowski