

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
December 17, 2019**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Present were:

Ralph Foss
Laurel Grosjean
Patty Hamilton
Gerry Palmer
Dan Wellington

being more than a quorum of Trustees. Absent: Trustee Sypitkowski. Also in attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Soucier, Construction Supervisor Smith, Water Quality Manager Page, and Office Manager Marchegiani. Also in attendance: Former Trustee Fournier. The clerk kept the minutes.

I. Public Comment: None.

II. Administrative:

Trustee recognition: Trustees and staff members recognized Fournier for his 12 years of service on the Board.

Minutes: The minutes of the November minutes were reviewed.

Treasurer's Report: Finance Manager Bailey noted that revenue was down year-to-date by about four percent (mostly due to less consumption) but expenses were even with the budget. After questions, the Treasurer's Report was accepted as presented.

Trustee Hamilton arrived at 3:50 p.m. and Trustee Grosjean arrived at 3:51 p.m. after which the minutes of the November meeting were approved as presented.

Progress Report: as presented.

III. Old Business:

Engineer's Report: Soucier updated the Board on

- Construction projects – generally curtailed for the winter
- BIA and Hammond St pressure zone study progress report – engineering/feasibility study being conducted by Wright Pierce to review future plans for standpipe replacement as related to water demand and storage, system function, economic impact, and future expansion needs. Study will be reviewed by staff with recommendations to the Board.
- RFQ issued for a solar feasibility study, with two responses received. Staff will review and rank for Board consideration.

Moriarty noted this was Soucier's last report as she is leaving Bangor Water in early January.

Forest Harvest Review: Page reviewed the results of the 2019 harvest which was conducted last fall. The yield of spruce, hemlock, and white pine was 1,324 tons, below the sustainable yield target, with a net revenue of \$35,000. She noted this was Bangor Water's 11th year of maintaining American Tree Farm certification.

Workforce planning: Moriarty said Soucier's position is being advertised (so far with few results). She added that Andrew Salaoutis, one of the treatment operators, is leaving as well and the position would be posted in-house and advertised.

IV. New Business:

2019 project summary: Soucier presented a summary of projects handled by the Engineering Department involving private developers (24 in four different towns) including

- 900+ feet of private water main
- 1 main extension
- 4 demolitions
- Several single and multi-unit buildings

2019 distribution system improvements: Moriarty reviewed the various changes and projects to the system during the last year, including repair of 33 leaks. She noted that of Bangor Water's 200+/- miles of distribution lines, about 60 miles (or 28 percent) is over 100 years old. In addition, 52 valves, 16 hydrants, 127 valve boxes and 213 service boxes were renewed

2019 Outstanding Performance Award: Moriarty said Soucier was the recipient of the award, adding seven people had nominated her for the recognition.

Moriarty asked for an executive session to discuss personnel performance matters as related to employee compensation, and it was upon motion being made and duly seconded, unanimously VOTED: to adjourn to executive session to discuss personnel matters as related to compensation and then to return to open session.

Upon return to open session and discussion, it was upon motion being made and duly seconded, Unanimously VOTED: to provide a 1.6 percent cost of living increase for 2020 (based on the Social Security index), and to provide one percent merit increases for eligible employees as outlined in the Personnel Handbook.

Based on Board discussion and vote, staff will prepare a final budget for consideration at the special meeting on Dec. 19.

Board correspondence: as distributed.

Moriarty said 274 people had attended the Thomas Hill Standpipe tour in December.

Other Business: None.

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded,

VOTED: to adjourn at 5:00 p.m.

Dan Wellington, clerk

Ralph Foss

Laurel Grosjean

Patty Hamilton

Gerry Palmer