

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
August 18, 2020**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Due to COVID 19 restrictions, Trustees and some staff participated remotely with both audio and visual available to all participants. Remote participation for the public was provided, but no one joined the meeting. Present were:

Ralph Foss
Patty Hamilton
John Hwalek
Gerry Palmer
Robert Sypitkowski
Michael Timpson
Dan Wellington

being more than a quorum of Trustees. Also in attendance: General Manager Moriarty, Finance Manager Bailey, District Engineer Killip, and Office Manager Marchegiani.

Vice-chair Foss intermittently chaired the meeting as needed.

I. Public Comment: None.

II. Administrative:

Minutes: No discussion.

Report of the Treasurer: Bailey reported that revenue was down compared to budget because a rate increase had been anticipated in July. Expenses however were also down due to vacant positions and less-than-anticipated paving.

After discussion, the minutes and the Treasurer's Report were accepted as presented.

Progress Report: as presented.

III. Old Business:

Engineer's Report: Killip updated the Board on

- Ozone upgrade: Final design reviewed and submitted to Engineer. Going to bid within a few months; may be delayed start due to contractor availability
- Parker Street: utilizing City sewer contractor. Last services on c. 1925 main being relocated to main installed in 1982.
- State Street: water plans sent to City for inclusion in bid with sewer upgrades and road paving.

- Ohio Street: new water line installed on hangers which will be suspended under bridge. Pipe needs to be tested and insulated. Completion expected in September.
- Main Street: Final completion achieved in June; installation of generator at Perry Road pump station in process.
- BIA pressure zone expansion project: Coordination meeting held with stakeholders on August 6. Engineer to complete preliminary designs for second meeting in September.

Workforce planning: Moriarty reported that

- Eric Willett had been hired as Construction Department Supervisor
- Two utility workers had been hired
- Positions of crew supervisors, assistant engineer, and service worker remain vacant

Solar project update: Moriarty said applications, leases and impact statements continue to make their way through the process.

IV. New Business:

Board appointment process: Moriarty said the Board that the terms of Trustees Foss and Palmer are expiring. Both indicated they planned to re-apply.

Approval of SRF Loan: Bailey reminded the Board of the loan that will support the State Street and BIA standpipe projects, and asked for approval to submit an application for funding to the Maine Municipal Bond Bank. Upon motion being made and duly seconded, it was unanimously

VOTED: (1) That the Board of Trustees hereby approves the application made to the State Revolving Loan Fund at the Maine Municipal Bond Bank for approval to borrow up to \$2,268,000, of permanent financing to fund State Street water main replacement (\$1,263,000) and design for BIA tank replacement (\$1,005,000), including design and construction costs, transaction costs and all related expenses (the "Projects").

(2) That, pursuant to authority granted by the Charter of the Bangor Water District, and specifically Section 8 thereof, and any other applicable law, the District is hereby authorized to issue and sell to the Maine Municipal Bond Bank Taxable Water Bonds of the District (the "Bonds") in an aggregate principal amount not to exceed \$2,268,000 to fund the Projects, said funding to include transaction costs and all other expenses reasonably related to the Projects.

(3) That the District Treasurer and Chair of the Board of Trustees are hereby authorized to execute and deliver the Bonds on behalf of the District to the Maine Municipal Bond Bank. The Bonds are to be sold upon such further terms and conditions and at such interest rates as may be approved by the Treasurer and Chair of the Board of Trustees, and shall have the District seal affixed and be attested by the District Clerk. The term of the Bonds does not exceed 120% of the economic life of the Project.

(4) That the District Treasurer is authorized and directed to issue revenue obligation notes to the Maine Municipal Bond Bank in the amount of up to \$2,268,000 on behalf of the District at a rate of interest not to exceed 2%, said interim funding to include engineering and construction costs, transaction costs and all other expenses reasonably related thereto.

(5) That the District hereby irrevocably pledges the user fees, rates, assessments and other charges of the District for the payment of the debt service on the Bonds.

(6) That the Treasurer and Chair of the Board of Trustees are hereby authorized to execute and deliver Loan Agreements with the Maine Municipal Bond Bank, in such form as the Maine Municipal Bond Bank shall require, for the interim loans and for the permanent financing.

(7) That the District officers and officials are hereby authorized to execute and deliver any and all documents and certificates, and to take any and all actions, including affixing the seal of the District as may be necessary or convenient to carry out the full purport and intent of the foregoing orders, or any one of them.

(All Trustees present were visible during voting.)

Perry Road generator: Killip said installation of an automatic standby generator had been part of the Main Street project. He presented three bids, and after discussion it was upon motion being made and duly seconded, unanimously

VOTED: to purchase the low-bid item (Winco) based on staff recommendation.

(All Trustees present were visible during voting.)

Board correspondence:

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded, unanimously

VOTED: to adjourn at 4:25 p.m.

(All Trustees present were visible during voting.)

Dan Wellington, clerk

Ralph Foss

Patty Hamilton

John Hwalek

Gerry Palmer

Robert Sypitkowski

Michael Timpson