

**Bangor Water District  
Board of Trustees**

**Minutes of the Regular Meeting  
March 23, 2021**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Due to COVID 19 restrictions, Trustees and staff participated remotely with both audio and visual available to all participants. Remote participation for the public was provided, but no one joined the meeting. Present were:

Ralph Foss  
Patty Hamilton  
John Hwalek  
Gerry Palmer  
Robert Sypitkowski  
Michael Timpson  
Dan Wellington

being more than a quorum of Trustees. Absent: Also in attendance: General Manager Moriarty, Finance Manager Silva, District Engineer Killip, and Office Manager Marchegiani.

I. **Public Comment:** None.

II. **Administrative:**

**Minutes:** The minutes of the regular January and February meetings as well as annual meeting were approved as presented.

**Report of the Treasurer:** Silva reported that she had closed out the financials for 2020 and that the annual audit had been completed. The auditors were pleased with the condition of the financial records – given the turn-over in the Finance Manager’s position since last September – and would have a few minor adjustment recommendations. She expects to present up-to-date financials for 2021 at the April meeting, and the pro forma for a potential rate case at the May meeting. After questions, the Treasurer’s Report was approved as presented.

**Progress Report of the General Manager:** After questions, accepted as written.

**Progress Report of the Personnel Committee:** Trustee Sypitkowski reported that information had been gathered on various evaluation forms and methods, and a meeting of the Committee was scheduled for March 25. The report was accepted as presented.

### III. Old Business:

**Engineer's Report:** Killip updated the Board on

- BIA pressure zone expansion project – expected to reach 60 percent design status shortly.
- State Street water (and City sewer) project – work on State Street begins next week. Work at the Hancock and State intersection will be done at night.
- Ozone facility upgrade – demolition of existing facilities should start in July, new construction to follow in August and September.
- Floods Pond Road power line – pre-bid meeting has been held, bids due April 26.
- Thomas Hill Flag Pole – cast-iron pole is rusted with pitting at joints. Replacement will likely require Bangor Historical Society approval.

**Thomas Hill Standpipe deed:** Moriarty said Bangor Water's attorney is working with the City attorney; a property survey may be requested.

**Solar power project in watershed:** Moriarty reported that the developer had found the project to be financially unfeasible. An environmental review of the site found wetland and vernal pools which required downsizing the project foot print, and the system impact study found interconnection upgrades to be costly.

### IV. New Business:

**Maine's infrastructure report card:** Moriarty noted that the American Society of Engineers have given Maine's drinking water infrastructure a C, down slightly from a C+ in 2016. Two-thirds of Maine residents are served by public water supplies whose rates often do not support an adequate pipe replacement rate. Additionally, there has been insufficient state and federal funding.

**Employee recognitions:** The board recognized five employees (Eric Willette, Greg Getchell, Danny Colson, Troy Hornyak, and Matthew Murray) for meeting or exceeding their licensing requirements within the last month.

**2020 newsletter and water quality report:** Moriarty said mailing the newsletter would be delayed until August to coincide with the potential rate case. Notifying customers that the annual Consumer Confidence Report (water quality report) is available will be done by postcard, prior to July 1 as required.

**Business office re-opened to public:** Moriarty reported the business office had re-opened to the public on March 22, having closed to the public after Thanksgiving.

**Board correspondence:** Moriarty polled Trustees about receiving paper copies of news articles or electronic links instead. It was decided to provide both for several months before making a decision.

**Executive session:** Chair Palmer requested an executive session to discuss a personnel matter, and it was upon motion being made and duly seconded, unanimously  
VOTED: to adjourn to executive session for a personnel matter, and then to return to open session. (All Trustees present were visible during voting.)

Upon return to open session, it was upon motion being made and duly seconded, unanimously  
VOTED: to authorize the General Manager to pursue wage adjustments as needed until the  
next wage scale is approved by the Board of Trustees. (All Trustees present were  
visible during noting.)

Hearing no further business to come before the meeting, it was upon motion being made and duly  
seconded, unanimously  
VOTED: to adjourn at 6:05 p.m. (All Trustees present were visible during voting.)

Dan Wellington, clerk

Ralph Foss

Patty Hamilton

John Hwalek

Gerry Palmer

Robert Sypitkowski

Michael Timpson