

**Bangor Water District
Board of Trustees**

**Minutes of the Regular Meeting
April 19, 2022**

The regular meeting of the Bangor Water District Board of Trustees was held at 3:45 p.m. in the Hughes Building, 614 State Street. Trustees and staff participated in person. Remote participation for the public was provided, but no one joined the meeting. Present were:

Ralph Foss
Patty Hamilton
Gerry Palmer
John Hwalek

,being a quorum of Trustees. Absent: Trustee Timpson and Trustee Sypitkowski. Also in attendance: General Manager Moriarty, Finance Manager Silva, District Engineer Saucier, and Office Manager Baxter.

Chairman Palmer called the meeting to order at 3:45 p.m.

I. **Public comment:** None

II. **Administrative**

Minutes: The minutes of the regular March meeting were accepted as written.

Report of the Treasurer: Finance Manager Silva presented an overview of the March financials, highlighting the month's disbursements and investments and then reviewing the year-to-date revenues and expenses compared to the budget. She noted that total operating revenues are on budget while operating expenses are slightly under budget. The cost for materials and supplies continues to increase. The Treasurer's Report was accepted as presented.

Progress Report of the General Manager: The progress report was accepted as written.

Report of the Personnel Committee: Trustee Hwalek reported that the Personnel Committee discussed hiring, employee retention, succession planning and safety during their March meeting.

III. **Old Business:**

Engineer's Report: Saucier updated the Board on the following projects:

- **BIA Expansion:** Main replacements on Corporate Drive and Venture Way will be completed in the current year, and the remaining mains finished in 2023. There continue to be difficulties sourcing materials due to interruptions in supply chain. The pump station bid award was discussed.
- **Ozone Upgrade:** A meeting was held with the contractor and resulted in a list of items to be addressed. It was determined that the ozone introduction location issue can be solved with controls. There is a follow up meeting scheduled later in the week.
- **Power Line Upgrade:** The fiber cables, which are delayed from the manufacturer, have not yet arrived.
- **Water Street:** A preconstruction meeting was held. Work begins on April 24th to replace 520 feet of pipe in conjunction with the City. Shutdowns are required and notices were sent to affected customers. Door hangers and in person visits will occur closer to actual

shutdowns.

Solar Update: A purchase and Sale Agreement has been completed and will be considered by the Board at their May meeting.

Thomas Hill Deed Update: Bangor City Council voted to formalize the deed granting Bangor Water land surrounding Thomas Hill Standpipe as described on City tax maps. The current boundary was changed to realign with the Thomas Hill Road.

T-Mobile Generator Update: The Historical Preservation Commission approved T-Mobile's request for a diesel generator at the Thomas Hill Standpipe at their April meeting. The amended plans include fencing and shrubbery. The lease must be revised before Board approves.

Workforce Update: Moriarty reported that a District Engineer and two Utility Workers were recently hired, leaving one opening in the Construction Department. There are also two summer hydrant flushing positions that are vacant.

IV. New Business:

BIA Pump Station Bid: Bids were opened on April 19th. Project is funded by the State Revolving Fund and has a projected start up in the fall of 2022 and an expected end in the spring of 2023. The Engineer's recommendation is to award the bid to the low bidder, Apex Construction. It was upon motion being made and duly seconded,

VOTED: Unanimously, to award contract to Apex Construction, contingent upon completed Purchase and Sale Agreement.

Paving Bid: Bid includes trench paving from leak repairs, valves, and other water infrastructure work. Moriarty recommended awarding to Roundy's Paving, who submitted the lowest bid. It was upon motion being made and duly seconded,

VOTED: Unanimously, to award the paving bid to Roundy's Paving.

Vehicle and Equipment Bid: Moriarty updated the Board on the replacement of a dump truck and purchase of a skid steer. The Construction Supervisor recommends that Freightliner be awarded the bid for the dump truck, as they were the lowest bidder that included a heavy-duty truck body. The front-end loader will be traded for a new skid steer with cutter and broom attachments that can be used as a loader as well as for easement clearing and for street cleaning. The Construction Supervisor's recommendation is to award the skid steer bid, with the inclusion of cutter and broom attachments to the low bidder, Jordan Equipment. After discussion, it was upon motion being made and duly seconded,

VOTED: Unanimously, to award the dump truck with heavy duty body to Freightliner.

VOTED: Unanimously, to award the skid steer with cutter and broom attachments bid to Jordan Equipment.

Thomas Hill Standpipe Tours: The spring standpipe tour is scheduled for May 18th from 3 to 6 PM and is fully staffed.

Calendar Revision: Revisions were made to the June and September Board Meeting Dates. The June meeting will now be held on the 21st and the September meeting on the 27th.

Board Correspondence: no discussion

Other Business: The manufacturer that was awarded the bid for valve boxes has sent notice that it is pausing all shipments until 2023 due to a labor shortage at the foundry. The recommendation was to award items to the next lowest bidder. After discussion, it was upon motion being made and duly seconded,

VOTED: unanimously, to award the bid to the next lowest bidder and to lock in prices for this year and for 2023 with original supplier

Hearing no further business to come before the meeting, it was upon motion being made and duly seconded

VOTED: unanimously, to adjourn at the meeting at 5:05 p.m.

Patty Hamilton

John Hwalek

Gerry Palmer

Ralph Foss, Clerk